

Chapter Two

APPLICATION AND AWARD

INITIAL APPLICATION

Applications are available in the RESOURCES chapter; online at www.hecb.wa.gov/eog; on the secure Web site under EOG Forms and Memos and by request.

Students must submit an eligibility application to the Higher Education Coordinating Board (HECB) for review. The application has of three parts, A, B and C.

Part A

General student information.

Part B

This section determines if a student qualifies as placebound. Students may describe special circumstances that limit their ability to continue their education.

Financial aid worksheet. Students must enter his or her name and Social Security number and submit it to the financial aid office.

Part C

Institutions must provide information, such as budget, income, Expected Family Contribution (EFC), need, family size and number in college to assist the HECB in determining eligibility for the grant.

Institutions have two options when submitting Part C:

1. Electronically, using the Secure Web site's Signature-less Document Submission (see chapter five - Resources).
2. In hard copy format by through the postal mail.

PETITION APPLICATION

EOG recipients who experience extenuating circumstances that will not allow them to complete their bachelor's degree within the award time frame, may petition for funding above normal limits.

Awards may be extended for an additional two terms, up to an absolute maximum of eight quarters or six semesters. Petitions are awarded on a funds available basis and are evaluated on the

circumstances presented on the application.

AWARDING

Selection Process

The HECB scores applications based on a student's placebound circumstances and financial need.

Funding Priorities

Priorities for funding are:

1. Renewal students
2. New full-time students
3. Petitions

Students who plan to attend full-time receive priority for new awards. Students are still eligible to receive the award if they enroll at least half-time.

Award Notification

The HECB notifies all new applicants and institution they plan to attend regarding award status.

Renewals

The HECB does not notify renewal students of their award, this is an institutional responsibility.

Students can renew the EOG as long as he or she continues to meet all eligibility requirements and have remaining terms of eligibility. Students must request renewal from their financial aid office. The HECB does not require a renewal application.

In April, institutions will use the HECB Portal to enter preliminary renewal requests for eligible students.

In August, institutions must finalize student renewal eligibility using the HECB Portal. All renewal requests must be received by the August deadline (typically on or around August 15) to receive fall term payments. For instructions on processing renewal requests, see the RESOURCES chapter.

**PACKAGING
REQUIREMENTS**

The institution must review the student's financial aid award to make sure it complies with the following program requirements.

Unmet Need / Self-Help Assistance

The EOG cannot exceed the student's calculated need and must replace **unmet need or self-help assistance**.

Award Amounts

Fall (\$834), winter (\$833), spring (\$833) and summer (\$834) at an institution based on a quarter system. Fall (\$1,250), spring (\$1,250) and summer (\$1,250) at an institution based on a semester system.

Award Amount-Less Than Full-Time

If a student is enrolls at least half-time, the award is based on their financial need. If the cost of attendance drops significantly and the student's self-help financial need drops below their award amount, the award will be reduced.

Summer Awards

Students must request funding for summer term on their initial application or through their institution during the renewal process. In May, the HECB will post a summer award list to the secure Web site for institutions to check eligibility and request funds.

Attendance Less Than the Full Academic Year

Students attending a portion of the full nine-month academic year receive a prorated share of the total award.

